

# What to do after 12<sup>th</sup> ? Become best in Accounting Profession ....

## Join



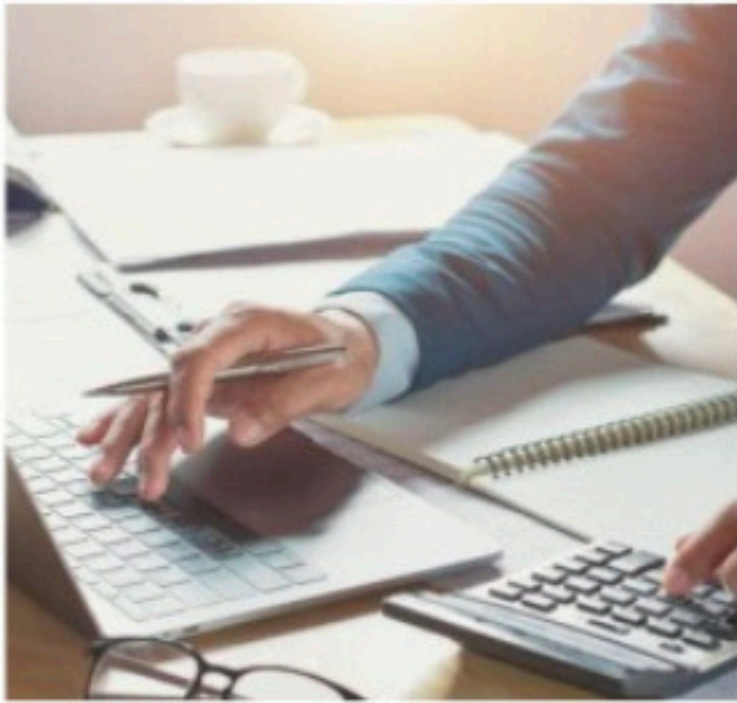
## Learn from Chartered Accountants

This is a promotional banner for TKC Academy. On the left, there is a small version of the TKC Academy logo. To its right, the text 'TKC Academy' is written in a large, bold, black font. Below this, the text 'Accounts Tally GST Income Tax and Excel' is written in a smaller black font. A dark blue button with white text says 'Download Our App Now For Free Study Material'. At the bottom left, it says 'Teaching India through our own app' and 'powered by Classplus' with the Classplus logo. On the right side of the banner, a man in a black polo shirt is holding a white smartphone in his right hand and giving a thumbs-up with his left hand. The background is a solid blue color.

Join Our Professional Course Along With  
Graduation And Become Job Ready In Just 6 Months.....



## Who We Are



- A Team of Enthusiastic Professionals
- More than three decades Industry Experience
- Trained a large number of students / professionals/ self-employed

## Contact Us

Nitesh: 8802740602 | Poonam : 9891598054  
infotkacademy@gmail.com, www.tkacademy.org

## Address

Address: Lower Ground Floor, Plot No. 65, Sector - 12A,  
Dwarka, New Delhi-78



**A Platform for Professional Learning & Growth**

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## **Our Vision**

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To Bridge the Gap Between Demand & Supply of Good Professionals with Knowledge & Practical Exposure.

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## **Our Approach**

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Theoretical as well as Practical Exposure Through on the Job Training



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## **Our Mission**

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Capacity Building in the youth for Employment Through Knowledge & Real Stimulators.

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## **Our Faculty**

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Experienced Chartered Accountants and Professionals



# Main Modules Content

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## Module-1

### Tally Prime & Accounting

- Introduction to Tally Prime (Updated Version)
- Basic of Accountancy & Journal Entries in Tally
- Creation of Company, Accounts Ledgers, Groups, Sub-Groups, Short Cuts
- Sale Book/Purchase Book, BRS, Stock Management
- Import Bank Statement in Tally, Configuration
- Filing GST Returns / TDS Returns through Tally
- Payroll Processing
- Linking Excel & Tally Via ODBC Technique

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## Module-2

### Income Tax & TDS/TCS

- Brief of Income Tax ACT 1961
- Computing Income Tax under Various heads
- Filing of Income Tax Returns - Corporate/Non- Corporate
- Filing of TDS/TCS Returns, Correction in TDS/TCS Returns
- Payment of Various taxes
- Tax Planning of Individuals & Corporates
- How to Use Software to Save Time & Efforts

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## Module-3

### Goods & Service Tax (GST)

- Brief of GST Act's
- Registration Process under GST
- Calculation of GST Liability & Input Tax Credit
- Filing of Various GST Returns
- Generation of E-Way Bills, Reconciliation of GST Input v/s GSTR 2A and Others
- How to use GST software to Save Time & Efforts



# Main Modules Structure

## Duration of Course

- Tally Prime & Accounting - 3 Months
- Income Tax & TDS/TCS - 1.5 Months
- Goods & Service Tax (GST) - 1.5 Months

## Batch Timing

- Early Morning & Evening Batches
- Special Batches at Weekends
- Extra Classes for Non Commerce Candidates

## Eligibility

- Any Learner
- No Age Bar



## Fees

- Tally Prime & Accounting - 10,000/-
- Income Tax & TDS/TCS - 10,000/-
- Goods & Service Tax (GST) - 10,000/-
- TOTAL - 30,000/-

**COMBO  
OFFER  
25,000/-**



# Additional Modules Content

## MS-Excel

(Complementary Free Course  
for Students who enroll for all 3 modules)

- Introduction to MS Excel
- Absolute & Relative References
- Use of Tables, Charts, and Graphs
- Formatting in Excel
- Commonly Used formulas
- How to use Filters
- Data Cleaning & Transformation
- Pivot Table – Basics
- Use of Slicer
- Magic of Autofill in Excel
- Useful Shortcut Keys
- Hyperlinks



**Accountancy  
Classes for  
Class XI and  
XII (CBSE)  
also available.  
(Online only)**

## Advance Tally Prime Crash Course (For those who know basics of Tally & Accounting)

- Brief of Basic in Tally Prime
- Payroll in Tally
- TDS Return in Tally
- GST in Tally
- Stock Maintain in Tally
- Cost Centre wise accounting
- Bill wise and aging schedule
- Automation of financials-ODBC



**TallyPrime**

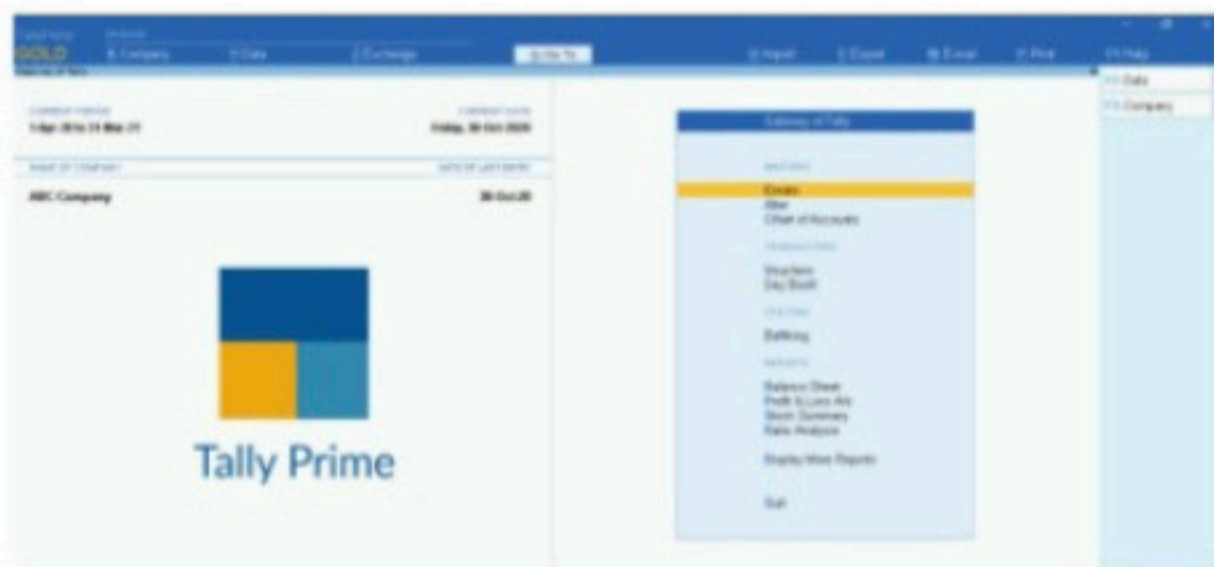
# Additional Modules Structure

## Duration of Course

MS-Excel	-	8 Days
Tally Prime Crash Course	-	10 Days

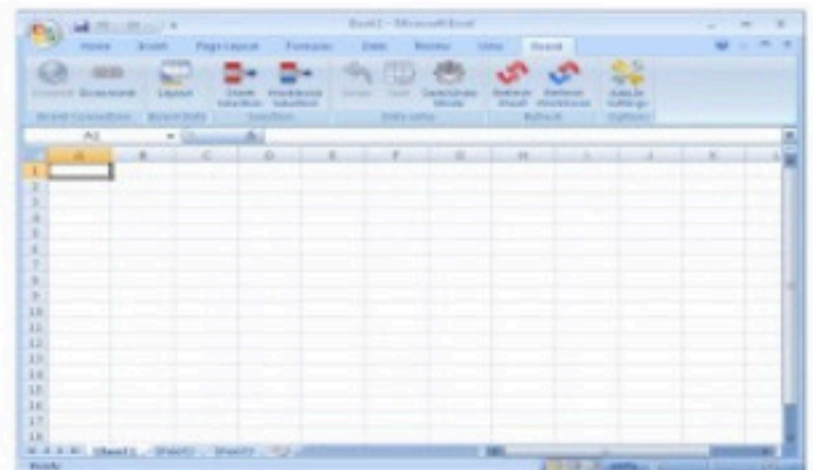
### Key Points

- Enhancing self reliance through live training sessions
- Placements for the students who show extraordinary efforts
- Career advancement through new skills and techniques
- Cover wider aspects of accounting sector



## Fees

MS-Excel	-	3000/-
Tally Prime Crash Course	-	5000/-





## **Mentors**

CA Tarun Kandhari

CA Renu Suri



## **Founder Partner**

Anshu Kandhari (M.Sc., B.Ed)

## **Managing Partner**

Poonam Mehta (B. Com, PGDFM, MBA)

## **Co-Founder & Faculty**

CA Hemant Mehta

CA Nitesh Kumar

CA Shilpa Narang

TKC Academy faculty consists of Chartered Accountants, Company Secretaries, MBAs, Lawyers and other Professionals.

**“Be a Passionate Learner and  
Never Cease to Grow”**